



IMPORT ARRIVAL NOTICE-CUSTOMS CLEARANCE & VEHICLE REGISTRATION PROCESS.

Import Information:

Once your vehicle arrives in the UK it must be cleared and released by HMRC (His Majesty's Revenue and Customs) prior to deliver or arrange a pick-up from Port with Trans Global Logistic UK.

Note: Imported Vehicles cannot be driven in the UK till fully complying with the UK Vehicle Motor Standards. Vehicle cannot be collected directly from port.

Trans Global Logistics UK Ltd will not take any responsibility if the vehicle is driven on a UK road without the Legal Motor Documentation.

UK Customs Clearance:

Please see the below all documentation required to clear your vehicle upon arrival in the UK.

CIVILIAN	<ol style="list-style-type: none"> 1. Bill of Sale-If one isn't available, please complete the attached Proforma Invoice 2. Passport copy 3. UK Physical Address 4. Vehicle Title & Registration 5. Power of Attorney (Template Attached) 6. TOR approved letter 7. Signed copy of Trans Global disclaimer and contract (Template attached)
MILITARY MEMBER	<ol style="list-style-type: none"> 1. Customs Form 941 / AF156 (To be obtained from your servicing installation Pass and ID office.) 2. A copy of your PCS orders transferring you to the UK 3. Bill of Sale- (please complete the attached Proforma Invoice) 4. Passport copy 5. UK Physical Address 6. Vehicle Title & Registration 7. Power of Attorney (Template Attached) 8. TOR approved letter 9. Signed copy of Trans Global disclaimer and contract (Template attached)

Please email directly to kameron@tglog.co.uk or matthew@tglog.co.uk and call us on 01638 515714 if you need assistance.

NOTE: If you are transferring residence to the UK, please complete a TOR application by following the link:<https://www.gov.uk/guidance/application-for-transfer-of-residence-relief-tor1>

NOTE: It is not Trans Global Logistics UK Ltd responsibility to complete this document. If this is not completed and you do not make us aware of a TOR before the customs entry is complete, you will be liable for payment of full UK tax and duty.

NOTE: Once you have completed this document and has been approved by HMRC, it is your responsibility to notify and provide us with the approved TOR letter and the URN number before the vehicle reaches clearance, otherwise you will be liable for UK taxes and duties

Trans Global Logistics UK LTD

Field Road, Mildenhall, Bury St Edmunds, Suffolk, IP28 7AL www.tglog.co.uk

Telephone 01638515714 Email: kameron@tglog.co.uk ; matthew@tglog.co.uk ; registrations@tglog.co.uk



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Import Costs:

1. UK Terminal Handling and Customs Clearance charges are **£375.00** (Subject to vehicle dimensions)
2. UK Port Storage is free for the first 7 calendar days including weekends and holidays. After the free time has expired, storage will accrue at £ 25 per day for the following 5 days and will then increase by £ 5 to £10 increments (depending on the carrier) every 5 days thereafter until the vehicle has been removed from the port.
3. If you would like your vehicle transported from the port to your UK home address, please advise on a full UK delivery address and we can provide you with a quote.

Vehicle Registration:

Please note this is separate from the Import Process and it needs to be confirmed independently with the Registrations team at registrations@tglog.co.uk

Imported vehicles cannot be driven in the UK till fully complying with the UK Vehicle Motor Standards. A Registration Process is Compulsory for each Vehicle entering the UK from abroad either on a Temporary or Permanent basis.

Trans Global Logistics UK will provide a hassle- free Import Vehicle Registration process immediately after your clearance by:

1. Collect & Transport your Vehicle from Port of discharge to Trans Global Logistics UK secure compound facility.
2. Please confirm to IMPORT at quotation stage/ Shipment stage or clearance stage if you will do the Registration with Trans Global Logistics for us to follow up swiftly.
3. Coordinate your documentation with the Import Department
4. We will contact you directly if we need any extra paperwork needed for Vehicle Certifications.
5. Run Vehicle checks based on Vehicle Specifications (you can send us Pre shipment pictures to have an initial understanding)
6. Modify your vehicle according to the necessary regulations to comply to UK Standards
7. Obtain for your V5C document with the Motor Department.

Documents Required for Vehicle Registrations
<ol style="list-style-type: none">1. Vehicle Title & Registration (Via <u>email</u>)2. <u>NOTE: ORIGINALS will be need it for the UK Vehicle Registration process</u>3. Bill of Sale (or Vehicle Value)4. Passport (Via email/ copy)5. UK Physical Address (Bills or Council Tax)6. Power of Attorney (Trans Global Template)7. Foreign Licence Registration8. Certificate of Conformity / Manufacture Compliance to UK standard (if)9. Export Certificate and Police Clearance (Some country only)10. Vehicle Insurance
Please note that the original Title will not be returned to you as the UK Motor department will keep the Original so they will create a New UK Vehicle Document

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Registration Costs:

Costs for Vehicle Registration are subject to Vehicle Model, Manufacture and Age and to your Personal Import Circumstances.

If you moving residency to the UK, please make sure that you complete the TOR application as per Import Custom procedure advised by import department or by following the link: <https://www.gov.uk/guidance/application-for-transfer-of-residence-relief-tor1> and send that to us once obtained by customs. It **is not** Trans Global Logistics UK Ltd responsibility to complete this document. This will help you to avoid extra costs and payment for Tax and duty. If you just importing a vehicle with no relocation process the Import Tax and Duty will be applicable and calculated by HMRC based on the Vehicle Value.

Please note that Trans Global Logistics UK Import and Registration Departments **are separate, and the process are different**, and you **will be invoiced separately**.

The **Registration process** is required **to be confirmed** at pre shipment stage (where possible) to have photos/dashboard etc pre-shipment. and to gain valuable time in the Registration Process as it can take over 10- 12 Weeks to obtain a Vehicle V5C.

Payment terms for Registration must be 50% pre-shipment and 50% on arrival UK cleared. Please note that in some cases the registration fees/costs may differ from the initial quotation as these are subject to Government request for further modification on basis of models, manufacturer and age and may be original parts and labour will also differ after vehicle checks in the UK.

Any quotation changes will be discussed with you promptly and no additional work will be carried without your full understanding, knowledge, and permission. Any late cancellation of a pre-discussed/ confirmed Registration process will incur in the loss either the initial deposit or be subject to Trans Global Logistics UK Terms and Conditions.

More information about the **Registration Process** and how this **apply to your Vehicle** can be obtained by discussing with our **Registration Department** at: registrations@tglog.co.uk

Insurance: No good is insured unless specific arrangements are made and confirmed in writing at the time of booking. Trans Global Logistics is not responsible for Storage, Detention/ Demurrage or Damages made by 3rd parties' contractors.

Cancellations

Any cancellations made for pre-booked transport, shipment, or any other agreed service, with any less than 72-hour notice, please be advised there will be a £150.00 cancellation fee.

Please do see Trans Global Logistics UK Terms & Condition for more detailed information.

We look forward to you receiving the required paperwork. We hope to find the above to be to your satisfaction and should you have any questions, please do not hesitate to contact us.

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